

# WETCC Council of Trustees

## Meeting Agenda

April 11, 2016

2:00 p.m.

Meeting Facilitator: Tracy Clark

Trustees present:

Others:

- I. Call to order:
- II. Executive Session:
- III. Approval/amendments to agenda:
- IV. Open Forum:
- V. Action Items:
  - a) Approval of March 14, 2016 Meeting Minutes
  - b) Approval of By-laws - Zenas Baer:
  - c) RUS Grant - Deb, Kami:
  - d) Finance Office Audit - Kami:
  - e) Finance Office Report – Kami:
  - f) Change Signatories for signing checks - Kami:
  - g) Large Expenditures - Kami:
    - i. USDA 2014 Furnishings Grant computer purchase
    - ii. Payroll liabilities
  - h) Approval of President's report/updates:
  - i) Phase III Update, Change Order #5 - Jeff Morreau:
  - j) Approval to adjust Title III budget/hire FT Faculty - Sheila:
  - k) Approval of Summer Tuition Waiver - Sheila:
  - l) Signatures needed:
    - i. Terry Janis, leave slips
    - ii. Time card
    - iii. Mileage sheets
    - iv. Signatories – accounts
- VI. Discussion Items:
  - m) Board Membership/Vacancy Posting:
  - n) Strategic Plan - Deb:
  - o) GP Software update – Kami:
  - p) Clarification of Purchasing Policy re: Construction Expenses:
  - q) Marketing Presentation - Joe: TABLE
  - r) Optional Flexible Summer Scheduling - Denise: TABLE
  - s) Clothing Fundraiser - Sheila: TABLE
- VII. Adjournment: