

# WETCC Council of Trustees

## Meeting Agenda

May 9, 2016

2:00 p.m.

WETCC Admin. Building

Meeting Facilitator: Tracy Clark

Trustees present:

Others:

- I. Call to order:
- II. Q & A Forum for Faculty and Staff (30 Minutes)
  - a) Karen Goulet Art Piece gifted to College
- III. Approval/amendments to agenda:
- IV. Executive Session:
  - a) Report of Financial Aid Audit Closure-Meredith McArthur
  - b) Community Member At-large – Trustee open position
- V. Action Items:
  - a) Approval of Meeting Minutes:
    - i. Regular Meeting Minutes April 11, 2016
    - ii. Special Meeting Minutes April 20, 2016
  - b) Finance Office Report – Kami Lhotka
  - c) Large Expenditures:
    - i. Contract with Turnkey Technology for GP Software - Kami Lhotka
    - ii. Contract with Marco for switching in server room (2015 USDA grant) - Cody Coquette
  - d) Phase III Construction Change Order #5 re: insulation
  - e) Approval of President's report/updates
    - i. Grants:
      - a. Great Lakes Community Investment grant – College Completion
      - b. AIHEC/BIE College Bound grant – additional \$12,000 award
  - f) Status of Public Ed. vacancy
  - g) Election of new COT Chair
  - h) Contract with MSUM and liability insurance
  - i) Signatures needed:
    - i. Revised By-Laws, approved at 4/11/16 meeting
    - ii. First National Bank-new account, update information
    - iii. Time card
    - iv. Mileage sheets
    - v. Regular Meeting Minutes March 14, 2016
- VI. Discussion Items:
  - j) Financial Aid presentation/Tuition Increase Proposal - Martha Allen
  - a) Update from HLC Conference – Sheila Michaels, Melinda Rustad
  - b) Update of exact student count by FTE, PT, other – Melinda Rustad
  - c) Phase III dedication
  - d) Clothing Fundraiser – Sheila Michaels
- VII. Adjournment: