

# WETCC Council of Trustees Meeting Agenda

June 20, 2016

2:00 p.m.

WETCC Admin. Building

Meeting Facilitator: Sue Heisler

Trustees present:

Others:

I. Call to order:

II. Approval/amendments to agenda:

III. Action Items:

a) COT Vacancy interviews

b) Approval of Meeting Minutes:

i. Regular Meeting Minutes May 9, 2016

c) Finance Office Report – Kami

i. 990 Report - Kami

d) Large Expenditures:

i. GP Software Annual Maintenance- \$7417.60 - Kami

ii. Dorman Bus Service for Math & Science Academy – Deb

iii. Servers - \$58,848.18

- Bush Distance Education Initiative Grant will cover this expenditure; justification: update our IT infrastructure.

iv. RUS Grant - \$26,197.09

- Bush Distance Education Initiative Grant will cover our required match; justification:

- This grant is providing funding for a TelePresence Classroom Setup/infrastructure equipment

v. Library furnishings, over \$5,000

vi. Roof Contract - \$34,700 (Waadook and Admin re-roofing)

e) Contracts:

i. Gizhiigan/WETCC Collaboration presentation– Karen Goulet, Tom Ferrarello

a. Bush funding to support this collaboration – Joe Allen explains - Deb

ii. 2 Teacher contracts for Math & Science Academy

iii. Request to lease office space at WETCC – Rob Tibbetts, U of MN Extension

iv. Admissions Office- Summer Temporary employment – Melinda

v. Renewal of Nadine Bill's Service Contract/Bush Distance Education Initiative Grant – July 1, 2016 – December 31, 2016

f) Grants:

i. 2016 USDA RD Grant – resolution - Deb

g) Phase III Update – Deb

i. Arvig Business Telephone System Proposal-funds from Phase III low volt funds - Deb

ii. Phase III possible Change Orders - Deb

h) Approval of President's report/updates:

i. Approval of Monthly Reporting template - Tracy

i) Policy Changes/Approvals:

i. External Contract Policy Change Request - Tracy

ii. Personal Development Policy – Tracy

iii. Treaty Day (June 10) as Tribal National Holiday

j) University of MN – Crookston MOU – Sheila

k) Signatures needed:

i. First National Bank-new account, update information - Kami

ii. Time cards - Patty

iii. Mileage sheets - Patty

- iv. Regular Meeting Minutes April 11, 2016 and April 20, 2016 - Patty
- IV. Discussion Items:
  - i. Revised By-Laws, RTC approval needed? – Deb, Tracy
  - ii. Fiscal year - Tracy
  - iii. Strategic Planning Reporting Timeline, quarterly – Tracy
  - iv. Hemp Research Project
- V. Executive Session (if needed)
- VI. Adjournment: