

# WETCC Council of Trustees Meeting Agenda

August 8, 2016

2:00 p.m.

WETCC Admin. Building

Meeting Facilitator: Sue Heisler

Trustees present:

Others:

I. Call to order:

II. Approval/amendments to agenda:

III. Action Items:

A. COT Vacancy interview **2:00**

B. Phase III Construction:

i. Letter of recommendation from Zenas Baer re: roof issue

ii. Artekta Additional Services: Jeff Morreau (Large Expenditure)

C. Approval of Meeting Minutes: July 11, 2016

D. 2016 Old Business:

i. Career Services Coordinator position

E. Approval of Finance Office Report – Tracy Clark for Kami Lhotka

F. Large Expenditures:

i. Furniture for new wing

ii. IT proposal, alternate bid offer

G. Contracts: N/A

H. Proposal of New or Reinstated Positions:

i. Organizational Chart Restructure proposal: Tracy Clark

I. Approval of President's report/Monthly Department updates:

i. Approval of Monthly President's Report – Tracy

J. Policy Changes/Approvals:

i. Revisit Food Service Program Proposal: Melinda Rustad

ii. Fiscal Policy change proposal: Kami Lhotka

K. Grants: N/A

L. Signatures needed:

i. Time cards – Patty Schultz

ii. Mileage sheets – Patty Schultz

iii. Regular Meeting Minutes July 11, 2016 (*If approved as is*) – Patty Schultz

IV. Discussion Items:

i. GISS-TCU 2: Board/President training opportunity in New Orleans, Oct. 6-9, 2016

ii. COT annual budget needs

iii. Open House/Grand Opening plans

iv. Email votes

v. Move to New Campus-RTC rental

V. Executive Session (if needed)

VI. Adjournment: