

WETCC Council of Trustees Meeting Agenda

September 12, 2016

2:00 p.m.

WETCC Wadiswan Meeting Room

Meeting Facilitator: Sue Heisler

Trustees present:

Others:

I. Call to order:

II. Approval/amendments to agenda:

III. Action Items:

a) Swearing-in of new Trustees

b) Phase III Construction: 2:45

- i. Jeff Morreau, Gary Marshall
- ii. Closeout
- iii. Landscaping bid

c) Approval of Meeting Minutes: August 8, 2016

d) Approval of FY 2017 Budget

e) Approval of Finance Office Report – Kami Lhotka

- i. Authorized bank signers
- ii. BIE Endowment Fund

f) Large Expenditures:

- i. AIHEC annual fees: \$25,234.00
- ii. CAMS contract fee: \$13,980.00
- iii. Artekta Phase III: \$12,022.91

g) Contracts:

- i. Maintenance: G & R Controls (no action)
- ii. IT: Marco
- iii. IT: High Point Networks Wireless Proposal (no action)
- iv. IT: Arctic IT vs. Turnkey Technology for GP Software implementation (Kami Lhotka)
- v. Adjuncts (no action)
- vi.

h) Approval of President's report/Monthly Department updates:

- i. Approval of Monthly President's Report – Tracy

i) Policy Changes/Approvals:

- i. Workmen's Compensation Policy/Procedure
- ii. Annual Leave Policy change request
- iii. Sick Leave Donation Policy request
- iv. Employment Status

j) Grants: N/A

k) Signatures needed:

- i. Time cards – Patty Schultz
- ii. Mileage sheets – Patty Schultz
- iii. Regular Meeting Minutes 8/8/2016) – Patty Schultz

IV. Discussion Items:

- i. Update University of MN Crookston MOU: Thursday, Sept. 22.
- ii. Update on moving plans
- iii. Training DVD for new Trustees
- iv. GISS-TCU 2 Board/President training opportunity in New Orleans, Oct. 5-8, 2016
- v. Pow wow: Michael Fairbanks request
- vi. HR: Michael Fairbanks request

V. Executive Session: Proposal of New or Reinstated Positions:

- i. Organizational Chart Changes

VI. Adjournment: