

WETCC Council of Trustees

Regular Meeting Minutes

8/1/2017

12:00 p.m.

WETCC Mitigomizh Conference Room

Roll call: Sue Heisler, Nicole Martinson, Joy Anne Annette, Michael Fairbanks, Merlin Deegan, Joan LaVoy, Dean Johnson. **Others present:** Tracy Clark, Patty Schultz (recorder).

- I. **Call to Order:** After discussion, Sue called the meeting to order at 3:37 p.m.; a quorum was present.
- II. **Approval/amendments to agenda:** Discussion to table item #3. A. and B., and #5; and to keep items #4, 6, and 7. *Motion made by Merlin to approve with changes; Second by Nicole. All in favor, motion carried.*
- III. **Action Items: (Tabled)**
 - A. Policy Changes/Approvals: Previous Policies:
 - i. Academics (19)
 - ii. Student Services (21)
 - iii. HR (6)
 - iv. Cultural (1)
 - v. Finance (2)New Policies:
 - i. Shared Governance
 - ii. Council of Trustee Activity
 - B. Organization Chart
 - i. Director Institutional Research position

IV. Board Governance:

- A. Presidential Search Policy/Search/Job Description

The Council reviewed various presidential job descriptions. They pulled together different pieces of the descriptions to create a job description they feel fits this institution. Patty was asked to create a draft, and email it to Trustees.

Sue called the meeting to order at 3:37 p.m.; a quorum was present.

Sue called for a motion regarding membership of the Presidential Search Committee. Motion made by Dean that Search Committee members will consist of COT members, Denise Askelson – Human resources staff, and Kim Anderson – Cultural Coordinator, as well as sponsor representatives for the RTC –Chairman Terry Tibbetts and Secretary/Treasurer Tara Mason. Second by Merlin. All in favor, motion carried.

Sue called for a motion regarding to whom applicants should direct applications. Motion made by Nicole to ask that applications be sent to Sue Heisler in care of WETCC; Second by Joan. All in favor, motion carried.

The position posting is to specify Native/Veteran preference.

V. **Discussion Items:** *(Tabled)*
A. Presidential Evaluation

VI. **Executive Session:** Council entered Executive Session at 12:50, and reconvened at 1:45. Discussion items included the meeting agenda, content presented to the Council, and board training.

VII. **Adjournment:** *Motion made by Merlin to adjourn; Second by Nicole. All in favor, Adjourned at 3:44 p.m.*

Upcoming meetings:

- August 14, 2:00 p.m.: Regular Monthly Meeting. Agenda items include discussion regarding student board representative.

Minutes approved by:  date 8/14/17