

WETCC Council of Trustees Meeting Minutes

Special Meeting

Administration Building

8/6/2015 4:00 p.m.

Present: Joan, Michael, Dean, Tracy, Joy, Sue.

Others: Terry, Landa for Large Expenditure portion, Denise for HR portion.

Recorded by: Patty S.

Joan called the meeting to order at 4:05 p.m.

Motion made by Tracy to approve the agenda; Second by Joy. All in favor, agenda approved.

Large Expenditure: Landa explained that the GP Software was purchased and implementation started before she was hired. With all the extra time required for audit corrections; Accreditation; and Business Office understaffed, Landa has not had time to devote to the GP implementation. At this time, she is not aware of anyone who has had training with the software or where in the process the implementation stopped. Landa will contact Turnkey for more information regarding training, number of license, and implementation. Landa anticipates a tentative timeline being 1/1/2016 implementation with QuickBooks full phased out by 10/1/2016 but will not fully know until after contacting Turnkey. Tracy made a motion to approve the payment of the Great Plains Software maintenance fee of \$7,758.85 to Turnkey Technologies with the timeline for implementation presented at the next COT meeting. Second by Michael. All in favor, motion approved.

Discussion took place regarding Dean of Student Services position. MSUM's contract is requesting significantly more than our budget and pay scale allow. Title III funds may only be used to pay wages for non-contract full time employment. The Trustees are uncomfortable with contracting through MSUM a second year for this position, with liability being a concern as well, and would like it permanently filled as soon as possible to maintain solid organizational structure and sound compliance with the operating budget. Terry stated that, based on their concerns, he has decided not to pursue the contract with MSUM, and offer her the job directly. If the offer is declined, the position will be posted.

The Council entered Executive Session at 4:55 p.m.

Michael left the meeting at 5:25 p.m.; Sue left the meeting at 6:00 p.m.; Terry left the meeting at 6:40 p.m.

The Council reconvened at 6:45 p.m.

Results from the Executive Session: A formal disciplinary action has been taken in regards to the grievance filed against President Janis.

The Board will continue the President's evaluation process at the next regular meeting September 8.

Motion to adjourn made by Joy; Second by Dean. All in favor, meeting adjourned at 6:50 p.m.



Signature, COT Secretary

11/16/2015

date