

ARTICULATION AGREEMENT AND  
MEMORANDUM OF UNDERSTANDING between  
BEMIDJI STATE UNIVERSITY - and  
WHITE EARTH TRIBAL AND COMMUNITY  
COLLEGE

This Memorandum of Understanding ("MOU") is made this 4<sup>th</sup> day of December, 2020 by and between Bemidji State University, Bemidji, Minnesota, and White Earth Tribal and Community College ("WETCC"), Mahanomen, Minnesota. This MOU represents the understanding of the undersigned parties ("the Parties") with respect to academic, and workforce training collaboration.

### **I. Purpose**

WHEREAS, Bemidji State University and White Earth Tribal and Community College are collaborative partners for higher education and workforce development, sharing a history of cooperation that both Parties wish to build on; and,

WHEREAS, the Parties are committed to promoting economic development, through education and workforce development, in order to meet industry demand and keep the best and brightest of our students in Minnesota,

Now, therefore, the Parties agree as follows:

Bemidji State University and White Earth Tribal and Community College, in recognition of their continued collaboration, agree to establish a program that allows WETCC students dual admission to Bemidji State University while enrolled at WETCC.

### **II. Scope of Agreement**

The Parties wish to explore the development of areas of cooperation including but not limited to programs of study, transfer programs, and related services offered by either institution and deemed mutually desirable and feasible by the Parties. This MOU outlines the intentions of the parties with specific program arrangements outlined in separate attachments. Programs including Articulation Agreements, Dual Education Programs, and Joint Educational Programs are subject to review by Bemidji State University's and WETCC's HLC Liaison for compliance with accreditation standards.

### **III. Bemidji State-WETCC Dual Admissions Program**

Bemidji State University and WETCC will provide eligible students an opportunity to be dually admitted in both institutions under the dual admissions program. The dual admissions program allows WETCC students who meet the defined prerequisites to be admitted at Bemidji State University after completing 24 or more transferable credits at WETCC. WETCC students transfer to Bemidji State University as a junior after completing their AA degree. In the transition period, typically the second year at WETCC, students enrolled in the dual admissions program are provided limited access to student activities with other Bemidji State University students attending Bemidji State University classes. The parties have outlined the specific components of the program, including detailed roles and responsibilities, in Attachment A.

MEMORANDUM OF UNDERSTANDING between  
BEMIDJI STATE UNIVERSITY and  
WHITE EARTH TRIBAL AND COMMUNITY  
COLLEGE

**IV. Proprietary Information**

During the course of their collaboration, the Parties, to the extent of their rights, may exchange proprietary and confidential information if they mutually desire to do so. The rights and obligations of the Parties with respect to the exchange of proprietary and confidential information would be defined pursuant to a separate Non-Disclosure Agreement (NDA) signed by the Parties.

**V. Intellectual Property**

If either Party finds that an activity undertaken pursuant to this agreement may result in the creation of intellectual property or may require the sharing of proprietary information, the Parties agree to negotiate separate agreements to address those matters as covered by Minnesota State policy. Neither Party shall construe any part of this MOU as an endorsement of the products or services of the other.

**VI. Term and Termination**

Either Party may terminate this MOU by providing sixty (60) days written notice to the other Party. Where specific initiatives have been contracted, the contract will supersede this MOU for the purposes of the specific initiative. This MOU will be reviewed every three years.

**VII. Rights and Duties**

Development of specific programs or other agreements will be contingent on mutual consent, availability of funds, and approval of each institution. This Memorandum of Understanding is not a contractual obligation between the two Parties, and in no way shall conflict with, modify, or negate clauses of any contracts which have been or are to be negotiated between the Parties. Each Party will bear all costs, risks, and liabilities incurred by it arising out of its obligations and efforts under this MOU.

This MOU does not create any right or benefit, enforceable by law or equity, against a Party, its officers or employees, or any other person or entity. This MOU is entered into on a non-preferential basis, and either Party may undertake similar MOUs with other entities on a non-preferential basis. Either Party may withdraw from this MOU upon timely notification to the other Party.

MEMORANDUM OF UNDERSTANDING between  
BEMIDJI STATE UNIVERSITY and  
WHITE EARTH TRIBAL AND COMMUNITY COLLEGE

IN WITNESS WHEREOF, this MOU is executed by the Parties hereto by their respective undersigned and authorized officers as of the date first written above.

**On Behalf of Bemidji State University:**

DocuSigned by:

*Faith C. Hennud*

Faith C. Hennud, President  
Bemidji State University

DocuSigned by:

*Allen Bedford*

Allen Bedford, Provost and Vice President for Academic Affairs  
Bemidji State University

**On Behalf of White Earth Tribal and Community College:**

DocuSigned by:

*Lorna O. LaPointe*

Lorna O. LaPointe, President  
White Earth Tribal and Community College

DocuSigned by:

*Brian Dingmann*

Brian Dingmann, Academic Dean  
White Earth Tribal and Community College

MEMORANDUM OF UNDERSTANDING between  
BEMIDJI STATE UNIVERSITY and  
WHITE EARTH TRIBAL AND COMMUNITY COLLEGE

**Attachment A: Dual Admissions Program**

**Purpose:** Define the student and institutional obligations for Bemidji State University -WETCC dual admissions program.

Bemidji State University agrees to:

- 1) Agrees to accept WETCC students meeting criteria outlined below.
- 2) Agrees to accept the completion of WETCC's Associate of Arts, Liberal Education, Degree (AA) as meeting Bemidji State University's Liberal Education requirements.
- 3) Waive application fee upon acceptance into this program.
- 4) Issue a Bemidji State University ID card to students accepted into the program and allow participation in limited student life activities at Bemidji State University.
- 5) Participate in dual advising with WETCC for students in the program at WETCC once per semester while in their sophomore year at WETCC.
- 6) Work with WETCC enrollment staff to recruit students in regional high schools.
- 7) Market this program on the Bemidji State University website as well as jointly market with WETCC through other venues.
- 8) Provide application and program material on their website with point of contact information.
- 9) Designate a point of contact for the program to coordinate program activities.

WETCC agrees to:

- 1) Enroll and manage WETCC students wishing to enter the program and meeting criteria outlined below.
- 2) Provide information for eligible students through normal advising venues.
- 3) Participate in dual advising with Bemidji State University for students entered in the program once per semester while in their sophomore year at WETCC.
- 4) Work with Bemidji State University admissions to recruit students in regional high schools.
- 5) Market this program on the WETCC website as well as jointly market with Bemidji State University through other venues.
- 6) Designate a point of contact for the program to coordinate program activities.
- 7) Provide application and program material on their website with point of contact information.

Student eligibility requirements:

- 1) Must have completed 24 transferable credits. Students may apply during the semester they will complete the required credits.
- 2) Must have a GPA of 2.5 or higher when applying to this program and maintain that GPA through transfer to Bemidji State University.
- 3) Must have completed advising sessions with both WETCC and Bemidji State University while enrolled in this program and still attending WETCC classes.

MEMORANDUM OF UNDERSTANDING between  
BEMIDJI STATE UNIVERSITY -and  
WHITE EARTH TRIBAL AND COMMUNITY COLLEGE

**Attachment B: Bemidji State University -Wetcc Dual Admissions Program Course Crosswalk**

<b>WETCC Course Designator</b>	<b>WETCC Course Title</b>	<b>WETCC Course Credits</b>	<b>Transfer in MnTC Goal Area</b>
AA 100	First Year Experience	1	Elective
AA 200	Capstone	1	Elective
AA250	Academic Internship	1-4	Elective
AART 121	Anishinaabe Art - Beading	3	GOAL 6
AART 131	Anishinaabe Art - Contemp Native Am Sew II	3	GOAL 6
AART 133	Anishinaabe Art - Regalia	3	GOAL 6
AART 221	Anishinaabe Art - Off-Loom Beading	3	GOAL 6
ACCT 100	Intro to Financial Accounting	3	Elective
BIOL 100	General Biology	4	GOALS 3 & 10
BIOL 112	Field Biology of Plants	4	GOAL 3
BIOL 120/120L	Microbiology	4	GOAL 3
BIOL 150	Human Biology	4	GOAL 3
BMGT 130	Business Management and Marketing	3	Elective
BUS 110	Office Methods and Human Resources	3	Elective
BUS 221	Microeconomics	3	Elective
BUS 235	Entrepreneurship	3	Elective
BUS 251	Business and Its legal Environment	3	Elective
BUS 270	Business Ethics	3	Elective
COMM 110	Public Speaking	3	GOAL 1
CPLT 101	Computer Fundamentals and Techniques	1	Elective
CPLT 110	Computer Literacy for College Learners	3	Elective
ECON 220	Micro-Economics	3	GOAL 5
EDU 110	Introduction to Education	3	Elective
EDU 160	Early Childhood Learning Environment	3	Elective
EDU 210	Education Psychology	3	Elective
EDU 230	Child and Adolescent Development	3	Elective
EDU 240	Family, School and Community Relations	3	Elective
EDU 250	Individual with Exceptionalities	3	Elective
EDU 260	Child Guidance and Classroom Management	3	Elective
EDU 285	Cultural Immersion	3	Elective
ENGL 110	College Writing I	3	GOAL 1
ENGL 120	Creative Writing	3	GOAL 6
ENGL 210	College Writing II	3	GOAL 1
ENGL 238	Multicultural Literature	3	GOALS 6 & 7

<b>WETCC Course Designator</b>	<b>WETCC Course Title</b>	<b>WETCC Course Credits</b>	<b>Transfer in MnTC Goal Area</b>
GEOS 100/100L	Geoscience Today	4	GOALS 3 & 10
GDTC 100	Introduction to Graphic Design	3	Elective
HUM 100	Intro to Humanities	3	GOAL 6
INST 110	History of Native North America	3	GOALS 5 & 7
INST 111	History of Assimilation	3	GOAL 5
INST 115	History of the Minnesota Chippewa Tribe	3	GOAL 5
INST 118	History of White Earth	3	GOAL 5
INST 119	History of the US from 1877	3	GOAL 5
INST 121	Anishinaabe Culture - Overview	3	GOALS 5 & 7
INST 131	Anishinaabe Philosophy	3	GOAL 6
INST 135	Ethics & Leader in Native Communities	3	GOAL 9
INST 140	Contemporary Native American Issues	3	GOAL 7
INST 160	Tribal Government & Economics	3	GOAL 9
INST 170	Tribal Law - Federal	3	GOAL 9
INST 200	Anishinaabe Culture - Customs & Practices	3	GOAL 7
LAW 110	Criminal Law	3	Elective
MATH 105	Contemporary Math	3	GOAL 4
NATR 110	Principles of Ecology	4	GOALS 3 & 10
NATR 120	Environmental Science	4	GOALS 3 & 10
OJIB 100	Beginning Ojibwemowin I	3	GOAL 8
OJIB 200	Beginning Ojibwemowin II	3	GOAL 8
OJIB 250	Intermediate Ojibwemowin I	3	GOAL 8
PE 110	Fitness/Exercise	1	Elective
PHIL 110	Ethics	3	GOAL 9
POL 100	Introduction to Political Science	3	GOAL 5
POL 210	Tribal Public Administration and Community Development	3	GOALS 5 & 9
PSYC 100	General Psychology	3	GOAL 5
PSYC 170	Personality Psychology	3	GOAL 5
PSYC 190	Social Psychology	3	GOAL 5
SOC 100	Introduction to Sociology	3	GOALS 5 & 7
SW 100	Introduction to Human Services	3	Elective
SW 240	Human Behavior and the Social Environment	3	Elective

## Certificate Of Completion

Envelope Id: 99BCA3B626B84ACFB0F83B4DFEE72B61	Status: Completed
Subject: Signature requested - MOU - White Earth Tribal and Community College - Bemidji.pdf	
Source Envelope:	
Document Pages: 6	Signatures: 4
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Rhonda Ruiter
Time Zone: (UTC-06:00) Central Time (US & Canada)	30 7th St E, Ste 350
	Saint Paul, MN 55101
	rhonda.ruiter@minnstate.edu
	IP Address: 24.118.71.126


## Record Tracking

Status: Original	Holder: Rhonda Ruiter	Location: DocuSign
12/4/2020 2:16:51 PM	rhonda.ruiter@minnstate.edu	

## Signer Events

Lorna J. LaGue  
 lorna.lague@wetcc.edu  
 President  
 White Earth Tribal and Community College  
 Security Level: Email, Account Authentication (None)

## Signature

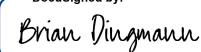
DocuSigned by:  
  
 EB8A95611EE04EA...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 208.123.12.221

## Timestamp

Sent: 12/4/2020 2:23:04 PM  
 Resent: 12/7/2020 1:26:19 PM  
 Viewed: 12/7/2020 4:33:23 PM  
 Signed: 12/8/2020 8:55:47 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 12/5/2020 8:01:38 AM  
 ID: 8be5e0b7-3c02-4582-b2ad-be498b69bece

Brian Dingmann  
 brian.dingmann@wetcc.edu  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 9C6B20FCBD50452...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 24.117.46.9

Sent: 12/8/2020 8:55:48 AM  
 Viewed: 12/8/2020 9:32:10 AM  
 Signed: 12/8/2020 9:32:28 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 12/8/2020 9:32:10 AM  
 ID: 9ae1d389-5c6a-4c4c-bc3b-ccf9b077445d

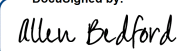
Faith C. Hensrud  
 faith.hensrud@bemidjistate.edu  
 President  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 099CC528376F4CF...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 68.235.74.128

Sent: 12/8/2020 9:32:29 AM  
 Viewed: 12/15/2020 1:57:32 PM  
 Signed: 12/15/2020 1:57:46 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 7/28/2020 3:02:06 PM  
 ID: 1d02625e-073b-4b87-a38a-cd1888a8bd4f

Allen Bedford  
 allen.bedford@bemidjistate.edu  
 AVP for Academic Affairs  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 FFD1F7376835410...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 104.219.196.129

Sent: 12/15/2020 1:57:47 PM  
 Viewed: 12/17/2020 2:10:11 PM  
 Signed: 12/17/2020 2:10:53 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 12/17/2020 2:10:11 PM  
 ID: 043c694f-69f6-4122-89e6-8b482b88c465

<b>In Person Signer Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	12/4/2020 2:23:04 PM
Certified Delivered	Security Checked	12/17/2020 2:10:11 PM
Signing Complete	Security Checked	12/17/2020 2:10:53 PM
Completed	Security Checked	12/17/2020 2:10:53 PM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		



## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Minnesota State Colleges and Universities (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Minnesota State Colleges and Universities:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: michael.noble-olson@minnstate.edu

### **To advise Minnesota State Colleges and Universities of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at michael.noble-olson@minnstate.edu and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from Minnesota State Colleges and Universities**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to michael.noble-olson@minnstate.edu and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with Minnesota State Colleges and Universities**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to michael.noble-olson@minnstate.edu and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Minnesota State Colleges and Universities as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Minnesota State Colleges and Universities during the course of your relationship with Minnesota State Colleges and Universities.