

# WETCC Council of Trustees Meeting Agenda

February 13, 2017

2:00 p.m.

WETCC Mitigomizh Conference Room

- I. **Call to order:**
- II. **Approval/amendments to agenda:**
- III. **Public Comments: (5 minutes each) Introduction of Cabinet Members/Trustees**
- IV. **Action Items:**
  - A. **Approval of Meeting Minutes:** January 9, 2016
  - B. **Board Business:**
    - i. Board Self-Assessment data (missing Merlin's input)
  - C. **Approval of Finance Office Report – Kami Lhotka**
    - i. Audit Report
    - ii. Bank documents for authorized check signers
  - D. **Large Expenditures:**
    - i. Brady Martz, WETCC Foundation audit - \$11,300.00
    - ii. Unity Education Solutions, Inc., Annual maintenance agreement for CAMS - \$30,995.41
  - E. **Contracts:**
    - i. Tracy Clark-MSUM
  - F. **Approval of President's Report/Monthly Department updates – Tracy Clark**
    - i. Approval of Monthly President's Report – Tracy
    - ii. Approval/signature of President's travel
  - G. **Policy Changes/Approvals:**
    - i. Disability Services Policy revised – Melinda Rustad
    - ii. Financial Aid Policies and Procedure Manual – Peggine Chisholm
    - iii. Proposal for Summer Tuition Waiver – Sheila Michaels
    - iv. Proposal for Trustees' stipends – Kami Lhotka
  - H. **Grants:**
    - i. First Nations Development for Native Agriculture and Food Systems Initiative, \$30,000 - Extension
  - I. **Signatures needed: Patty Schultz**
    - i. Regular Meeting Minutes (1/9/2016)
    - ii. WETCC Conflict of Interest (Merlin)
    - iii. Mileage sheets
- VI. **Discussion Items:**
  - i. In-Service Board Training
- VII. **Executive Session:**
  - i. Org chart proposed change
- VIII. **Adjournment:**