

WETCC Council of Trustees Meeting

April 9, 2019 2:00 p.m.

WETCC Mitigomizh Conference Room

Call to order: Acting Chair, Joy Annette at 2:10 p.m.

COT Present: Joy Annette, Dean Johnson, Brent Gish, Joan LaVoy

Others Present: Lorna LaGue, Gina Murray

- I. **Approval/Amendments to agenda:** Motion by Brent to approve the Agenda. Joy asked about an Executive Session and if we need to add one. Add: Update on legal action. Brent amended his motion to include the addition. Second by Joan. Motion carried 3-0. Agenda approved.
- II. **Public Comments (5 minutes each):** None
- III. **Introduction of New Employees:** None
- IV. **Action Items:**
 - A. **Approval of Meeting Minutes:**
 - i. The Minutes of the Regular Meeting of March 12, 2019 were reviewed. Motion by Dean to approve the minutes as submitted. Second by Brent. All in favor, motion carried 3-0. Meeting minutes of March 12, 2019 are approved.
 - B. **Financial Statements – Gina Murray**
 - i. February Financial Statements were presented for approval. There were no large expenditures. Payroll budgeted numbers have been corrected according to the approved budget. Gina assisted with answering questions on the cafeteria fees and technology fees which are charged as a part of student tuition. Gina will research the “Other Salary” category. Motion by Joan to approve the February statements. Second by Dean. All in favor, motion carried 3-0.
 - ii. March Preliminary Financial Statements were distributed for COT review. No action necessary.
 - C. **Contracts - None**
 - D. **Large Expenditures –**
 - i. Federal Pell Reimbursement - \$5,248.70, Lorna explained there were some additional refunds made prior to the COT meeting, the amounts were under \$5,000, but needed to be processed because we are required to return funds timely. In addition, there were issues with attendance procedures not properly handled which resulted in a larger return; an audit was immediately conducted and corrections made. Motion by Joan to approve the large expenditure. Second by Dean. All in favor, 3-0, motion carried.
 - E. **Policies - None**
 - F. **Approval of President’s Report/Monthly Department updates** Lorna briefly went over the highlights on reports, we have not heard the results of our HLC visit yet, AIHEC Annual Student Conference was held in MT, President’s and Dean’s List students were honored. Will be starting on purchasing new equipment with the USDA grant, budget reviews are in process. Summer workshops are being scheduled in lieu of full courses this year, the College will be including staff as Ambassadors to help with the workshops and will monitor the success of the workshops for future consideration. Attorney Zenas Baer is handling the legal matter and waiting for a response from the other Attorney. Lisa and Melinda have been successful in securing a couple new grants that will enhance programming.

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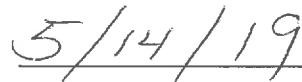
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Motion by Dean to approve the Monthly Reports. Second by Brent. All in favor, motion carried 3-0.

- G. **Approval of Fall 2019/20 Calendar and Fall class schedule** The fall class schedule and Academic Year 2019/2020 calendars were presented to the COT. Motion by Joan, second by Dean to approve. All in favor, motion carried 3-0.
- H. **COT Vacancy – Community Member At Large.** Motion by Joan to advertise for the Community at Large opening, second by Dean. All in favor, 3-0 motion carried. Jen will advertise the opening and report to next COT meeting.
- V. **Other:**
 - A. WETCC Foundation Meeting, still pending
- VI. **Calendar Updates:**
 - A. Last Day of Classes – May 3, 2019 / Finals May 6-8
 - B. Graduation Commencement – May 10, 2019 – 2:00 p.m.
 - C. Next COT Meeting – May 14, 2019 – 2:00 p.m. Tuesday.
- VII. **Adjournment:** Motion by to adjourn the meeting by Dean, second by Joan. All in favor, meeting adjourned at 3:34 p.m.



Approved by



Date