WETCC Council of Trustees Meeting

MINUTES

JUNE 11, 2018
2:00 PM
WETCC MITIGOMIZH CONFERENCE ROOM

MEETING CALLED BY        Sue Heisler at 2:10 p.m.
TYPE OF MEETING          Council of Trustees
FACILITATOR              Sue Heisler
NOTE TAKER               Waylon Baker
ATTENDEES                Sue Heisler, Dean Johnson, Nicole Martinson, Merlin Deegan, Joan LaVoy, Joy Annette Others: Waylon Baker, Gina Murray, and Lisa Brunner

Approval of Agenda: Motion to approve agenda made by M. Deegan, second by D. Johnson, all in favor, motion carried.

Approval of Minutes: May 14, 2018 - Motion to approve minutes by D. Johnson, second by J. Lavoy. All in favor. Motion carried.

Public Comments: None

Action Items:

APPROVAL OF MONTHLY FINANCIAL STATEMENTS

GINA MURRAY

DISCUSSION       The $1,900.00 for the Hemp Project still needs to be reconciled. We are still waiting on the bank statements for the foundation.

CONCLUSIONS      Gina will get the final approval from the COT at July 9.

ACTION ITEMS

The financial report will be submitted at the July 2018 COT Meeting.

PERSON RESPONSIBLE  G. Murray
DEADLINE           July 9, 2018

BOARD (COT) TRAINING

WAYLON BAKER

DISCUSSION       Wiya and Associates submitted a contract to conduct training July 18th and 19th for two full days of training including fundraising strategic planning. The training will also include a discussion of a clear definition of roles. The agenda will be provided once they receive the charter and by-laws.

CONCLUSIONS      N. Martinson made the motion. M. Deegan seconded the motion. All in favor. Motion carried.

ACTION ITEMS

Baker signed the contract and submitted it to the finance department.

PERSON RESPONSIBLE  W. Baker
DEADLINE           

GRANTS

ANDERSON/BAKER

DISCUSSION       Humanities Initiatives at Tribal Colleges – Due July 18, 2018
USDA Grants – Equity, Extension, and Special Emphasis were submitted
American Indian College Fund Opportunities
Native American Career and Technological Grant
CONCLUSIONS  Administration will continue to seek out new grant opportunities

ACTION ITEMS  PERSON RESPONSIBLE  DEADLINE
Grants  Cabinet  Ongoing

LARGE EXPENDITURES  W. BAKER
DISCUSSION  Protection System for a Camera System and Door Holder - $8,450.00  Paul Pemberton, the facilities director, was asked why there was such a difference in bids  The college already has protection systems, so it is just an upgrade
Marco Preferred Services Agreement - $9,000.00
Protection Systems, Inc. - $5,200.00
CONCLUSIONS  D. Johnson made the motion. J. Lavoy seconded the motion. Motion passed.
N. Martinson made the motion. D. Johnson seconded the motion. Motion passed.
D. Johnson made the motion. N. Martinson seconded the motion. Motion passed.

ACTION ITEMS  PERSON RESPONSIBLE  DEADLINE

CONTRACTS  W. BAKER
DISCUSSION  Kami Lhoitka for Financial Advising/Assistance – Kami agreed to work with Gina Murray through the November Wiya & Associates, LLC for COT Training

CONCLUSIONS  N. Martinson made the motion. M. Deegan seconded the motion. Motion passed.
M. Deegan made the motion. J. Lavoy seconded the motion. Motion passed.

ACTION ITEMS  PERSON RESPONSIBLE  DEADLINE
Contracts will be filed in the President’s Office and in the financial office.  W. Baker/G. Murray

PRESIDENT’S REPORT/MONTHLY DEPARTMENTAL REPORTS  W. BAKER
DISCUSSION  Waylon Baker submitted the president’s report and the departmental reports in the packet.

CONCLUSIONS  N. Martinson moved to accept the reports. M. Deegan seconded the motion. Motion passed.

ACTION ITEMS  PERSON RESPONSIBLE  DEADLINE
The monthly reports will be filed in the President’s Office.  W. Baker

POLICY CHANGES/APPROVALS  W. BAKER/D. ASKELSON
DISCUSSION Human Resources Annual Leave Policy Change – tabled for staff senate input
Human Resources Promotion Transfer Policy – tabled for staff senate input
Faculty Contract – the updated faculty contract was included in the packet

CONCLUSIONS The policies will be presented at the July 9th COT Meeting, after cabinet hears from staff senate

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<th>ACTION ITEMS</th>
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<th>DEADLINE</th>
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<tr>
<td>The policies need to be disseminated and stored on SharePoint.</td>
<td>T. Jalowiec/W. Baker</td>
<td>7/30-2018</td>
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LEASE

W. BAKER

DISCUSSION The Gizhigin Arts Lease was presented to the Council of Trustees.

CONCLUSIONS M. Deegan made the motion to accept the lease. N. Martinson seconded the motion. All in favor. Motion passed.

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<tr>
<td>The lease will be stored in the President’s Office.</td>
<td>W. Baker</td>
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BOARD GOVERNANCE

W. BAKER

DISCUSSION COT Training will be held July 18-19

CONCLUSIONS Deb His Horses Thunder requested the COT Charter and By-laws

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<tr>
<td>Contact Deb His Horses Thunder.</td>
<td>W. Baker</td>
<td>6/15/2018</td>
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Others:

1. The packets will be sent electronically before the meeting and on I-Pads. The agenda, minutes, contracts, and expenditures will be provided at the COT Meetings.
2. The cultural budget should be determined by the Cultural Coordinator. Pow wow funding doesn’t have to be a line item.

Executive Session: 3:21 p.m.
Adjournment: D. Johnson made the motion to adjourn the meeting. J. Lavoy seconded the motion. Meeting adjourned at 3:40 p.m.

Minutes Approve By [Signature] Date 7/23/19