

# WETCC Council of Trustees

## Regular Meeting Minutes

3/13/2017

2:00 p.m.

WETCC Mitigomizh Conference Room

- I. **Roll call:** Sue Heisler, Dean Johnson, Joan LaVoy, Merlin Deegan, Michael Fairbanks. Absent: Nicole Martinson, Joy Anne Annette. **Others present:** Tracy Clark, Patty Schultz (recorder).
- II. **Call to Order:** Sue called the meeting to order at 2:09 p.m.; a quorum was present.
- III. **Approval of agenda:** Agenda approved with the following additions: add Campus Climate under Executive Session; add Social Media Policy under Discussion. *Motion to approve with changes made by Dean; Second by Joan, all in favor, approved.* Michael requested two more additions: Public Meeting, and Recruitment under Discussion. *Motion made by Michael to approve with additional changes, Second by Dean. All in favor, motion carried.*
- IV. **Public Comments:** none.
- V. **Action Items:**
  - A. **Approval of February 13, 2017 Meeting Minutes:** *Motion made by Joan to approve with no changes; Second by Dean. All in favor, motion carried.*
  - B. **Board Business:**
    - i. Board Self-Assessment data was reviewed. *Motion made by Joan to approve data; Second by Michael. All in favor, motion carried.*
    - ii. Board requested Calendar updates be added to agenda, more transparency in activity planning, and more notice for events.
    - iii. Board requested a 'Board Governance' section be added to the agenda.
    - iv. Board requested to review curriculum and assessment on an annual basis.
    - v. Board will review by-laws and assess where they may strengthen their role in support of students.
    - vi. Board requested HLC timeline, actions, and letters for review.
    - vii. Board requested to meet all new employees on an ongoing basis.
    - viii. Board requested a list of all grants we receive.
    - ix. Tracy requested Patty forward AIHEC Weekly Updates to the Board.
  - C. **Approval of Finance Office Report:** Tracy briefly reviewed the Finance Report in Kami's absence. Motion made by Dean to approve; Second by Merlin. All in favor, motion carried.
  - D. **Large Expenditures:** N/A
  - E. **Contracts:** N/A
  - F. **Approval of President's Report/Monthly Department Reports:**

- i. Approval of Monthly President's Report: Policy revision is underway; goal is to complete by May 30. Patty will send policies for Board preview on April 5; Board will meet here on Friday, April 21 for Policy Review. *Motion made by Joan to approve monthly reports; Second by Merlin. All in favor, motion carried.*

**G. Policy Changes/Approvals:** *Motion to approve by-laws revision regarding COT stipends with removal of the word 'tribal' made by Dean; Second by Merlin. All in favor, motion carried.*

**H. Grants: N/A**

**I. Signatures needed:**

- i. Regular Meeting Minutes (1/9/2017): *Signed by Sue.*
- ii. WETCC Conflict of Interest: *Signed by Merlin.*
- iii. Approval/signature of President's travel: *Signed by Sue.*
- iii. Mileage sheets: *Signed by Sue.*
- iv. Revised By-Laws: *Signed by all Trustees present.*

**VI. Discussion Items:**

- i. In-Service Board Training: Board has requested an in-service training, which includes social media training, in the summer.
- ii. Discussion regarding inviting staff to COT meetings, and inviting COT to Cabinet meetings.

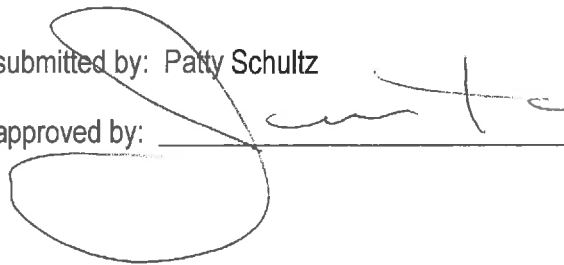
**VII. Executive Session:** Council entered Executive Session at 4:15 p.m. and reconvened at 5:00 p.m.

**Results from Executive Session:**

- i. The following actions took place in Executive Session:
  - a) The Board requested to meet Wednesday with any directors individually who had expressed concerns regarding campus climate in their monthly department reports. Tracy will contact them for times.

**VIII. Adjournment:** *Motion to adjourn made by Merlin; Second by Dean. All in favor, adjourned at 5:07 p.m.*

Minutes submitted by: Patty Schultz

Minutes approved by:  date 4/17/17