

**SPECIAL COT MEETING
9/20/2017**

A special meeting was called by President Tracy Clark with all members notified via email on September 15, 2017.

Wednesday, September 20, 2017

Bid opening was scheduled for 2:00 p.m.

Board Present: Sue Heisler, Dean Johnson, Joan LaVoy, Nicole M.
Staff Present: Tracy Clark, Paul Pemberton, Lorna LaGue (recorder)
Others: Jeffrey Morrau (Artekta), Sandra St. Clair (TERO), Laura Pettit (USDA), Al (Gordon's Construction)

Discussion was held on the TERO fees that recently changed, there was not enough time for an addendum to be sent out as it would not meet the 3-day requirement set by USDA.

Jeff opened the bids and verified all documents in everyone's presence. There was only one bid received for each project.

Wadook: \$391,963 plus \$7,839.26 (TERO) = \$399,802.26
 Optional Addition: \$72,581 plus \$1,451.63 (TERO) = \$473,834.89
Extension: \$448,734 plus \$8,974.68 (TERO) = \$457,708.68

Al left the meeting at 2:20
Nicole joined the meeting via speaker phone.

Jeff provided a recap of the bids. Discussion was held on the options that could be considered such as removing the vestibule, changing the copper tubing. Laura will check to see if there are possibly any more funds, but she is doubtful.

Lorna recapped available funds:

Wadook: \$180,000 – AICF
 \$143,000 – USDA
 \$ 70,000 – RTC
 =====
 \$393,000

Extension: \$140,196 – USDA
 \$200,000 – NMTC
 =====
 \$340,196

The amounts of the bids do not include soft costs, which we also need to anticipate.

Sue called the COT Meeting to order at 2:55 p.m. with Sue, Dean, Joan and Nicole (via phone) present.

After discussion, motion was made by Joan to accept the Wadook bid and table the Extension bid. Dean seconded the motion. Motion passed with all in favor 4-0.

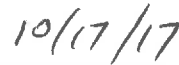
Dean told Tracy that if something changes on the Extension project in the next few days that she can call the COT back to a meeting. Sue confirmed a 3-day notice would not be required, if necessary to discuss the Extension construction.

The board was going to discuss two other pending items: Shared Governance Policy (approved via email) and the Presidential Search Policy, but decided against them since they were not on the original meeting notice.

Meeting adjourned at 3:00 p.m.



COT Secretary signature



Date approved