History Adjunct Faculty

About WETCC

Established as a not-for-profit tribally controlled educational institution of higher learning, the first Charter was approved on February 5, 1998 “…to provide adult education and post-secondary educational services to enrolled members of the White Earth Reservation and to other eligible Indians and non-Indian residents of the area…”

Initial Candidacy for Accreditation by The Higher Learning Commission was granted on October 14, 2004, with full accreditation granted on October 8, 2008.

Purpose Statements:

• The college will present learning as a life-long process of discovery of knowledge embedded in the intellectual disciplines and the traditions of the Anishinaabe people.
• The college will support the self-determination of the Anishinaabe people through the preservation and promotion of their history, culture, and language.
• The college will seek to address the social, political, and economic needs of the White Earth Reservation through programs that encourage service to the community.
• The college will promote a philosophy based on the seven teachings of the Anishinaabe.

Mission - White Earth Tribal and Community College is an institution of higher learning dedicated to academic excellence grounded in Anishinaabe culture, values, and traditions.

Vision - Gidinwewininaan Gibimiwidoomin niigaanakeyaa – “We are carrying along into the future the way that we were given”

Position Information

As the history adjunct, you are expected to excel in classroom instruction and to fulfill various responsibilities related to the assigned teaching duties.

Duties & Responsibilities:

On a typical day at WETCC, your contributions will include teamwork, resourcefulness, confidentiality, and effective communication. Specific contributions for this role are listed below. This is not a complete list as all staff may be required to perform additional duties.

Teaching – Faculty members are expected to be effective teachers and excel in course instruction.

Effective teaching requires content expertise. Faculty must demonstrate deep subject knowledge, including key concepts, current and relevant research, methodologies, tools and techniques, and meaningful applications. Adjunct faculty members are expected to do the following:
• Possess thorough and accurate knowledge of their specific field/discipline including the ability to evaluate and apply content.
• Be committed to professional development by keeping current in their respective discipline
• Maintain faculty credentials as required by the college’s accrediting agencies

**Effective teaching reflects sound instructional methods.** Faculty instructional methods are drawn from the scholarship of teaching and learning and cultivate a supportive learning environment that allows students to think critically and experiment with the material. Adjunct faculty members are expected to do the following:

• Identify and develop instructional materials; plan and organize instruction to enhance student learning; create appropriate assignments to encourage student learning, the development of communication skills, and higher-order thinking; and use available instructional technology.
• Use a variety of proven methods of engagement and assessment that facilitate student mastery of the content.
• Provide constructive, encouraging, and corrective student feedback.
• Evaluate student learning by creating and applying course competencies and accurately evaluate student progress.
• Strive to increase teaching effectiveness through the application of appropriate teaching and learning strategies; evaluate student learning and modify instructional methods and strategies as appropriate to meet diverse student needs.

**Effective teaching communicates successfully.** Effective teaching clearly articulates high, achievable, and purposeful expectations. Effective teaching adeptly guides meaningful course activities, allowing students to advance their knowledge or skill. Adjunct faculty members are expected to do the following:

• Demonstrate interpersonal and communication skills that result in clear communication of subject matter to the students.
• Provide timely, substantive feedback in appropriate forms.

**Effective teachers should meet institutional expectations.** Adjunct faculty members are expected to do the following:

• Meet classes as scheduled, notify the Academic Dean in advance if they are to be absent, and make appropriate arrangements for their courses (substitute instructors, assignments, projects, etc.).
• Be accessible to students through email, video conferencing technology, scheduled office hours, or arranging additional time for appointments.
• Prepare and distribute syllabi in accordance with established academic procedures and guidelines.
• Assess their courses through formative and summative assessment practices, make appropriate adjustments to curriculum, and develop action plans for the courses they teach.
• Maintain accurate student records, and promptly provide final grades, attendance, and other information as required by administration.
**Member of the College Community** – In addition to teaching, faculty members are expected to be active members of the college community.

Perform professional responsibilities in accordance with the goals, missions, and plans of the program and college. Adjunct faculty members are expected to do the following:

- Fulfill all requirements as stated in the College policies and procedures including mandatory training
- Attend and participate in all required meetings and exercise stewardship in the use of college facilities and materials
- Submit information or materials related to their assigned duties as requested by college administrators or peers in a timely manner

Should contribute to the creation of a collegial culture. As colleagues, all faculty have obligations that derive from common membership in the community of scholars. Faculty do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates, even when it leads to findings and conclusions that differ from their own. Faculty accept their share of faculty responsibilities for the governance of the institution. Adjunct Faculty members are expected to do the following:

- Collaborate with faculty, staff, and stakeholders from across the college and the community in order to create, preserve, and enhance important partnerships.
- Provide support for both adjunct and full-time colleagues in the form of consultation and cooperation and work as effective team members.
- Treat all members of the college community with dignity and respect demonstrating professional, courteous behavior and engage in constructive conflict resolution.

**Work Schedule:**

**Advertised Salary:** $1000 per credit.

**Minimum Qualifications:**

A Master’s degree plus 18 graduate semester hours in History
Or a Master’s degree with a major in History.

Ability to pass a background check prior to being offered employment
Ability to travel for professional development and job-related activities

**Applicant Materials Required:** Cover Letter, Resume, three professional references, completed WETCC application, and background check consent form; application and consent form can be found at [www.wetcc.edu](http://www.wetcc.edu).