



Planning & Development Director

White Earth Tribal & Community College is an institution dedicated to academic excellence grounded in Anishinaabe culture, values, & traditions.

Open until filled

Salary: DOQ

Summary: Under the supervision of the President. The Planning and Development Director is responsible to oversee assigned projects to further the progress of the WETCC. Works closely with internal departments and external partners in the development of credit and non-credit programs based upon the strategies of the college and workforce needs of the community. Writes grant applications, oversees, monitors, and manages grants, as assigned. Oversees the implementation and progress of strategic planning efforts. Assists the COT and WETCC Foundation boards in Fundraising efforts. Attends the President's Cabinet and other committee meetings.

Education and/or Experience

Bachelor's Degree in Business Administration, Project Management, Data or Quantitative Methods, or related field.

Master's Degree with three years administrative experience in higher education setting preferred.

Apply online at: <http://www.wetcc.edu>

Or submit a completed application, letter of intent, and resume to:

White Earth Tribal and Community College

Attn: Human Resources, Julie Doerfler

2250 College Road, Mahnomon, MN 56557

Equal Opportunity Employer with Indian and Veteran Preference

Criminal background will be performed

WETCC is accredited by HLC