

Student Success Coach

Position Information

The student success coach manages and supervises the Student Success Center to ensure student success.

Duties & Responsibilities:

Provides student success services and functions to promote student learning and increase student persistence and completion.

Assists students on academic probation, warning, and satisfactory academic progress.

Coordinates tutoring services and provides tutoring.

Develops and participates in events and programs to assist students.

Hires, directs, and supervises student workers.

Assist with grants.

Collects, compiles, analyzes, and shares data to inform decision-making.

Assist with library services.

Serves on college and other committees.

Other related duties as assigned.

Work Schedule: Monday – Friday, 8:00 am – 4:30 pm

Advertised Salary: \$23.77/hour

Minimum Qualifications:

Bachelor's Degree in education or related field

Minimum of 2 years related experience in education

Current driver's license and insurance

Ability to pass a background check prior to being offered employment

Ability to travel for professional development and job-related activities

Preferred Qualifications:

Master's Degree in education or related field
Five years of related experience in education

Applicant Materials Required: Cover Letter, Resume, three professional references, completed WETCC application, and background check consent form; application and consent form can be found at www.wetcc.edu.

Benefits:

WETCC offers a comprehensive benefits package, for full-time employees, including: Company-paid life and disability. Other benefits include Health, Dental, H.S.A. with company match, additional life insurance, accident, critical illness, hospital indemnity, vision, Legal & ID Shield, and medical & dependent care FSA. The effective date for new full-time employees is the first of the month following the date of hire.

Traditional or Roth 401k with a company match up to 5%, fully vested from day one, the effective date for 401k is the first of the month following 90 days of employment, for full and part-time employees.

WETCC also offers annual leave and sick leave, they both start accruing from the date of hire.

WETCC also has 17 paid holidays a year.

About WETCC

Established as a not-for-profit tribally controlled educational institution of higher learning, the first Charter was approved on February 5, 1998 "...to provide adult education and post-secondary educational services to enrolled members of the White Earth Reservation and to other eligible Indians and non-Indian residents of the area..."

Initial Candidacy for Accreditation by The Higher Learning Commission was granted on October 14, 2004, with full accreditation granted on October 8, 2008.

Purpose Statements:

- The college will present learning as a life-long process of discovery of knowledge embedded in the intellectual disciplines and the traditions of the Anishinaabe people.
- The college will support the self-determination of the Anishinaabe people through the preservation and promotion of their history, culture, and language.
- The college will seek to address the social, political, and economic needs of the White Earth Reservation through programs that encourage service to the community.
- The college will promote a philosophy based on the seven teachings of the Anishinaabe.

Mission - White Earth Tribal and Community College is an institution of higher learning dedicated to academic excellence grounded in Anishinaabe culture, values, and traditions.

Vision - *Gidinwewininaan Gibimiwidoomin niigaanakeyaa* – “We are carrying along into the future the way that we were given”

The White Earth Tribal & Community College in accordance with Federal law and U.S. Department of Agriculture policy, this institute is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal.