Hazardous Materials Policy

POLICY: Hazardous Materials			
POLICY NUMBER:	440.05.01	**CUSTODIAN:**	Special Projects Director
APV'D DATE:	06/16/2020		
EFFECTIVE DATE:	06/16/2020	**REVIEW DATE:**	July 2021
REFERENCES:	Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) USDOT 49 CFR 172.101 Code of Federal Regulations: 40 CFR 261.3 and 49 CFR 171.8. Material Safety Data Sheets (MSDS/SDS)		

Part 1. Policy Background and Purpose

The purpose of this policy is to protect people and the environment from negative impacts of hazardous materials and ensure White Earth Tribal and Community College (WETCC) complies with all federal, state, and local regulations regarding hazardous materials, hazardous waste, biohazard materials, and spill response.

Part 2. Definitions

Hazardous materials are any chemicals or materials that pose a significant risk to the health and safety of people, the environment, or facilities. This includes licensed radioactive materials, biohazard agents, hazardous chemicals, and any material regulated as hazardous under CERCLA 42 USC 9601 (14) or USDOT 49 CFR 172.101.

Hazardous material waste follows the definitions found in 40 CFR 261.3 or 49 CFR 171.8 and include radioactive, biohazardous, PCB, asbestos, or other materials or wastes that contain biological, radioactive, or hazardous waste including mixed waste and any specially regulated waste that may become a public concern and is specifically regulated.

Part 3. Responsibility

It is the responsibility of everyone on campus to comply with this policy. Any individual who brings a potential chemical hazard on campus is responsible to handle the chemical according to manufacturer instructions and must notify the Facilities Manager of the chemical and any potential hazards that can occur in advance.

It is the responsibility of the Facilities Manager to be aware of chemicals brought to the WETCC campus and have the necessary equipment, materials, and/or staffing available

to handle a potential accident. The Facilities Manager will maintain a book of applicable material safety data sheets (MSDS/SDS).

The Facilities Manager is responsible to notify the Special Projects Director and the President if any potential chemical hazard is brought on campus without the appropriate MSDS/SDS or materials available to handle a potential accident.

Staff members who bring hazardous materials on the WETCC campus are responsible to ensure the appropriate MSDS/SDS is present, has been reviewed carefully, and a copyis given to the Facilities Manager.

Everyone is responsible to act with due diligence where hazardous materials are concerned.

The Academic Dean is responsible to ensure that the science lab will follow SOPs incorporating this policy.

Part 4. Policy

Subpart A. Campus Policy
It is the policy of WETCC that we understand a hazard may arise from exposure to a hazardous material by one or more routes, including skin contact, inhalation, or ingestion, or in the case of radioactive materials even by time spent in proximity, without direct physical contact. In addition to splashing and flowing, liquids may also disperse through the air as vapors or aerosols, and dust or powders may disperse through the air as well.

Any hazardous material brought on to the WETCC campus must be accompanied with the appropriate handling instructions and MSDS/SDS and reported to the Facilities Managerprior to being brought on to the campus.

Subpart B. Disposal
Any disposal of hazardous materials must follow the chemical waste procedures outlined by the manufacturer.