Credit for Prior Learning Policy

POLICY: Credit for Prior Learning			
POLICY NUMBER:	600.08.01	**CUSTODIAN:**	Academic Dean
APV'D DATE:	11/16/2021		
EFFECTIVE DATE:	7/21/2020	**REVIEW DATE:**	Oct 2021
REFERENCES: Course Test-Out Policy, Minnesota Statute 197.775, §2			

Part 1. Policy Background and Purpose

It is the policy of White Earth Tribal and Community College (WETCC) to allow credit for college-level learning gained in non-credit or experiential settings. This policy defines the requirements for evaluating and granting credit to admitted students.

Part 2. Definitions

Military credit: Credit awarded for experiences gained while serving in the military.

Experiential credit: Credit given for skills and knowledge gained from previous education, job training, self-study, or occupational experiences.

Joint Service Transcript (JST/SMART): Document provided by the military that provides a description of military schooling and work history in civilian language. It serves as a counseling tool for academic and career counselors in advising service members and veterans.

Course Test-out: A process by which a student may demonstrate content knowledge to the point of mastery for college credit. Students who can demonstrate competency in specific disciplines may earn college credit by testing out of some courses offered at WETCC.

Part 3. Responsibility

The student is responsible for requesting an evaluation of credit for prior learning and providing all required documentation to the Registrar.

The Academic Dean is responsible to determine the credits to be awarded for military, experiential credit, or test-out for prior learning.

The Registrar is responsible to file required documentation and proper notification on the student's transcript.

Part 4. Policy

AWARDING CREDIT FOR MILITARY EXPERIENCE

Students having served in the military may request to have credit awarded for experiences gained while serving in the military, in accordance with Minnesota Statute 197.775, §2, requests will be evaluated based on the WETCC program of study.

Student must provide a copy of their Certificate of Release or Discharge from Active Duty (DD-214) and Joint Service Transcript (JST/SMART).

If credits are awarded, they may or may not transfer to other institutions.

CREDIT FOR EXPERIENTIAL LEARNING

Students may earn academic credit in certain college courses applicable to their program of study if they have gained skills and knowledge from job training, self-study, or occupational experiences. A maximum of 6 experiential learning credits will be awarded if competency is determined.

Students interested in this process must apply using a *Prior Learning Credit Request Form*. Student will be asked to demonstrate experience and skill level through written, oral, performance, or a combination of examinations that may include a portfolio.

Credits, if awarded, will be entered on student's academic transcript as credit (CR). This credit will not be included in a student's grade point average (GPA). If a student fails to prove proficiency, the attempt will not be recorded on the transcript.

Prior Experiential Learning is accepted at WETCC but may not be transferrable to other institutions.