

# WETCC Board of Trustees Agenda

Tuesday, March 19, 2024,

2:00 p.m.

In-person & Virtual Meeting

## WETCC BOT AGENDA

### Meeting Minutes

**Call to order:** Chairperson, Dana Goodwin called the meeting to order at 2:04 p.m.

**Present:**

Dana Goodwin, Billie Annette, Monica Hedstrom, LeAnn Person, Jacob McArthur, Kris Manning, and Billie Annette.

**Others present:** Anna Sheppard, Laura Driscoll, Samuel Lerud, Tammy Bellanger, and Awanaabe "Jan" Syverson (Recorder)

- I. **Approval/Amendments to the agenda**  
**Amended to add 5 year budget – Jacob motioned; LeAnn seconded. Approved**
- II. **Public Comments (5 minutes each)**  
NA
- III. **Introduction of New Employees**  
NA
- IV. **Staffing Updates**
  - Advertised Positions
    - Security Officer
    - Librarian/Academic Coach
    - Language and Culture Center Coordinator
    - Transfer Career and External Learning Coordinator
    - Community Extension Coordinator
  - Interviews
  - Transfer/Promotion
    - Tammy Bellanger promoted to Director of Community Extension
  - Resignation
- V. **Action Items**
  - A. **Approval of Meeting Minutes**
    - i. Regular Meeting of January 23, 2024  
**Billie motioned; Jacob seconded. Approved**
  - B. **Financial Statements**
    - i. Presentation of Reports
      1. February Foundation Report
      2. February Check Register/P&L statements**Items 1 and 2 – Jacob motioned; Billie seconded. Approved**

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## C. 5-year projected budget

**Jacob motioned; Bille seconded. Approved**

## D. Large expenditures

i. Debt write off. This is not a purchase but writing off debt from 10/01/2017 - \$202,098.73

**Jacob motioned; Billie seconded. Approved.**

ii. Finance server move adjusted costs - \$31,747.64

- Approved \$26,295 on 02/13/2024

**Billie motioned; Kris seconded. Approved.**

## VI. Bank Authorization documents

Finance manager Teresa LaFriniere will need access to our ACH accounts to verify payroll. Signatures will be required.

**Jacob motioned; LeAnn seconded. Approved**

## VII. Additional Faculty

### A. Science Faculty

### B. Math Faculty

### C. Community Extension Garden Educator

“Under the supervision of the Extension Supervisor, the Extension Garden Educator assists with the program’s Food & Sustainability Initiatives in coordination with work plans. The position’s focus is on strengthening community food security through the coordination and facilitation of food-based knowledge and skill building learning opportunities through gardening and the harvesting of traditional foods.”

**All positions were discussed and all three went for approval.**

**Jacob motioned; LeAnn seconded. Approved.**

## VIII. Other

A. President’s Report & Monthly Department Updates

B. Board Training 3/27/24 – Morning information will be sent out

## IX. Calendar Updates

A. Next BOT Meeting – *third Tuesday of each month* – April 23, 2024 – 2:00 p.m.

## X. Executive session.

**Billie motioned. LeAnn seconded. Approved**

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**session began at 3:01 p.m.**

**session adjourned. Billie motioned; LeAnn seconded. Approved**

**Session ended at 3:05 p.m.**

**XI. Adjournment**

**Jacob motioned; Billie seconded. Adjourned at 3:05 p.m.**