

WETCC Board of Trustees Meeting Minutes

Friday October 24, 2025, 10:00 a.m. In- person and Virtual Meeting

In Attendance: Laura Driscoll, Monica Hedstrom, Kennedy, Heisler, Allen Derks, Jacob McArthur, Paul Pemberton, Dana Goodwin, LeAnn Person, Kris Manning, Bridget Guiza, Violet Klinkhammer and Naabek Liberty

Meeting began at 10:13 a.m.

Corrections to agenda: Add time of day to the agenda and Gene Lamson's last day was October 1, 2025

I. Approval/Amendments to Agenda

- A. Discussion on financial aid disbursements
- B. Discuss policy review process
- C. Review of our complaint vs grievance policy
- D. Reinstate some form of whistle blower policy
- E. Discuss BOT officer terms
- F. Presidential job description posting

H. PELSB discussion

(Jacob motions, LeAnn seconded) Approved

II. Motion to approve meeting minutes

Scheduled meeting on August 28, 2025

Scheduled meeting September 16, 2025- No quorum- Large expenditures approved by email.

(Monica motions, Jacob seconded) Approved

III. Public Comments

Naabek Liberty had 3 statements

- a. He has not heard an official response about a grievance that he made. He would like to have a conversation.
- b. Had concerns that the process of searching for a new president should be re-examined. With the process we use we seem to have the same outcome.
- c. Wanted to commend everyone at last Friday's College Senate meeting. There was a lot of tough content, but people felt heard.

IV. Informational Items

A. Staffing Updates

- i. Advertised Positions: (Bookstore assistant and Headstart Pathways Program Coordinator)
- ii. New Hires: Brian Murray (Building maintenance, first day October 14, 2025)
- iii. Transfer/Promotion: N/A
- iv. Interim/Temporary: N/A
- v. Resignation: N/A
- vi. Dismissal: Gene Lamson (bookstore/finance assistant, last day October 1, 2025)

B. GRANT Approval Forms with no cost sharing

- i. MN Indian Affairs Council- Dakota and Ojibwe Language Competitive Grant (up to \$62,000., one year) Goes to June 2026- opportunity for Ojibwemowin language camp.
- ii. EDA – Economic Adjustment Assistance- Trades Program Implementation and building Construction (\$7 million, 2 years) for Phase 1 of Trade Building- and support inside equipment.

C. Agreement/MOU/ Bid

- i. Wild Rice Service Agreements (Instructional Service)
 - 1. D. Kier (\$1008.80)
 - 2. Z. Mitteness (\$1,125.40)
 - 3. N. Keezer (878.40)
- ii. Extension Garden Renovation
 - 1. S. Alexander (\$7,500.00)

D. Cabinet Member's Reports for September 2025

- i. Finance Director's Report (Had a dismissal, have a student worker, and EOY inventory is done)
 - 1. Monthly Bank Transactions
 - 2. Profit & Loss Summary
 - 3. Foundation Statement: N/A
- ii. Community Extension Director's
- iii. Facilities Director's Report
- iv. Provost's Report
- v. President's Report

V. Action Items

A. GRANT Approval Forms with cost sharing: N/A

B. Large Expenditures: N/A

C. Other

- i. FY2026 budget- Kennedy went over the budget
(Motion to approve the budget- Monica motioned, Jacob seconded) Approved
- ii. Bank signature cards
 - a. Discussion was held on who should be on the bank signature cards.
 - b. It was decided that the three officers of the board (chair, secretary, and treasurer) along with the president, provost, community extension director and the facilities director will be signers.
 - c. Signatures will now be able to be done electronically.
- iii. Professional Educator Licensing and Standards Board (PELSB)
 - a. Project is still under review by PELSB.
 - b. Bridget summarized the recommendations White Earth submitted.
- iv. Presidential Search- Violet will send out the Presidential job description to BOT members to review.
- v. **Other- Policies**
 - a. Immunization Policy- Will update to follow the Minnesota law.
 - b. Finance- Kennedy is working on Purchasing Card Policy for employees.
 - c. Dress Code and Hours of Work policy are being reviewed.
(LeAnn left the meeting at 12:44)
 - d. Financial Aid Disbursement- Michelle discussed WETCC's financial aid and disbursement schedule.
(LeAnn returned to the meeting at 1:11)
 - e. There was a suggestion to separate the complaint and the grievance policy.
- vi. **Calendar Updates**
 - a. Next BOT meeting- Discussion was held and was decided to change the meeting time to Friday's at 9:00 a.m.
 - b. Add to January agenda- a review of the by-laws
 - c. Election of officers postponed to January- No quorum.
 - d. Next meeting is November 2, 2025

Motion to go to Executive Session 1:41 p.m.

(Monica motioned, LeAnn seconded) Approved

Final Adjournment 3:57 p.m.