

WETCC Board of Trustees Minutes

Tuesday, April 22, 2025 – 2:00 p.m.

In-person and Virtual Meeting

Call to Order

Attendance: Dana Goodwin, Billie Annette, Monica Hedstrom, LeAnn Person, Anna Sheppard, Laura Driscoll, Kennedy Heisler, Ryan Frye.

(Quorum met.)

Meeting Called to Order: 2:16 p.m.

I. Approval/Amendments to the Agenda

* A. *Begin renewal of President's contract process*

* B. *Audit update under Financial Reports*

C. *Clarify leases for both Student Financial Services and Adult Basic Education (ABE)*

- Motion to approve agenda with amendments: (LeAnn Person), Second (Monica Hedstrom)— APPROVED.

II. Public Comments

A. No public comments were received.

III. Staffing Updates

A. Advertised Positions:

- Customized Education Career Coach
-
- Adjunct Instructors

B. New Hires:

- Matthew Littlewolf, Custodian, introduced himself to the Board.

C. Transfers/Promotions: None

D. Interim/Temporary Assignments: None

E. Resignations: None

F. Dismissals: None

IV. Email BOT Approvals

- • Approved bid – Gordon's Construction (walks, aprons, islands) – \$105,156.63 (Approved 04/13/2025)
- • Approved bid – Gordon's Construction (resurfacing/striping) – \$265,827.66 (Approved 04/14/2025)
- • Approved budget modification – Tribal College Supplemental Grant (MN \$1M) (Approved 04/14/2025)

V. Action Items

A. Approval of March 25, 2025 Meeting Minutes

- • Motion to approve: (Billie Annette), Second (LeAnn Person) — APPROVED.

B. Financial Reports

- • Foundation Report – \$250 donation received
- • Check Register and P&L – No major issues
- • Grant Approval Form – U of M Mini-grant submitted
- * • Audit Update – Delayed by tax season
- • Motion to approve financial reports: (Monica Hedstrom), Second (LeAnn Person) — APPROVED.

C. Lease Agreements

- • Reviewed leases for Student Financial Services and ABE
- • \$1,000/month, annual increase 2.5%, responsibility for repairs clarified
- * • Revisions to be finalized and approved via email vote

D. Large Expenditures

- • Little Blind Shop – \$17,237.52 (Motion to approve: (Billie Annette), Second (Monica Hedstrom) — APPROVED.)
- • Reverse Osmosis – \$36,534.00 (Motion to approve: (Billie Annette), Second (Monica Hedstrom) — APPROVED.)
- • Bobcat UTV – \$27,958.19 (Motion to approve: (Billie Annette), Second (LeAnn Person) — APPROVED.)

E. Pre-Approval Expenditures/Budget Modifications

- • Tribal College Grant flexibility (\$19,999.99 per line item) (Motion to approve — APPROVED.)
- • Deep Winter Greenhouse – \$170,000.00 (Motion to approve — APPROVED.)

- • Culvert Amendment – \$85,000.00 (Motion to approve — APPROVED.)

VI. Reports

A. President's Report

B. Provost's Report

C. Finance Director's Report

D. Community Extension Director's Report

E. Facilities Director's Report

VII. Calendar Updates

A. Next BOT Meeting: Tuesday, May 20, 2025 at 2:00 p.m.

VIII. Adjournment

- • Motion to adjourn: (LeAnn Person), Second (Billie Annette) --APPROVED.
- • Adjourned at: 4:37 p.m.

A handwritten signature in cursive script, appearing to read "JMA".