

WETCC Board of Trustees Meeting Minutes

Tuesday, September 17, 2024, 2:00 p.m. In-person & Virtual Meeting

Call to Order: Chairperson, Dana Goodwin called the meeting to order at 2:02 p.m.

Present: Dana Goodwin, Monica Hedstrom, LeAnn Person, Billie Annette, and Jacob McArthur

Others present: Anna Sheppard, Sam Lerud, Laura Driscoll, Tammy Bellanger, Paul Pemberton, Dominic Johnson, Chase Keezer, Izaiah Asher, Josh Desjarlais, Stephany Morgan, Sativa Warren, and Jacob McCoy

I. Approval/Amendments to the agenda

- A. Modify IV.C. amount to \$49,371.09
 - B. Add to large expenditure (IV. C. iii): Business Essentials, Library furniture, \$20,588.70
 - C. Email BOT approvals
 - i. Accepted the Solar Array gift from WEN Economic Development Planner if offered.
 - ii. Accepted the 2024 USDA RD Facilities Equipment Grant amendment change from \$273,700.00 to \$293,000.00
 - iii. Received an update from U.S. Department of Education on the 2022 single audit report
 - D. Add to President's report (V.A) BOT Booklet
 - E. Indigenous Education for All discussion (V.F.)
- LeAnn motioned; Billie seconded – approved**

II. Public Comments (5 minutes each) - None

III. Staffing Updates

- Advertised Positions:
 - Counselor & Wellness Center Director
 - Executive Assistant to the President
 - Human Resources Specialist
 - New hires: Sativa Warren, Community Extension Garden Educator; Muhammad Saleem, Faculty Science
- Transfer/Promotion: N/A
- Interim/ Temporary: N/A
- Resignation: N/A
- Dismissal: N/A

IV. Action Items

- A. Approval of Meeting Minutes
 - i. Regular Meeting of August 29, 2024

Billie motioned; Monica seconded – approved

B. Financial Statements

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- i. Presentation of Reports
 - 1. August Foundation Report
 - 2. August Check Register/P&L statements
 - 3. August Grant Approval Forms – None**LeAnn motioned; Billie seconded – approved**

C. Large Expenditures

- i. Regents of UMC, contracted services, \$37,655.72 **Monica motioned; LeAnn seconded – approved**
- ii. University of Minnesota Crookston, tuition, fees & bks, \$49,371.09 **LeAnn motioned; Billie seconded – approved**
- iii. Business Essentials, library furniture, \$20,588.70 **Billie motioned; LeAnn seconded – approved**

D. Position Description

- i. Dean of Academics and Student Services **LeAnn motioned; Monica seconded – approved**

E. Request for Email approval

- i. 2024-2025 College Budget **LeAnn motioned; Billie seconded – approved**

F. Email BOT approvals

- i. Approved on 9/3/2021 for the Solar Array gift from WEN Economic Development Planner if offered.
- ii. Approved on 9/11/2024 for the 2024 USDA RD Facilities Equipment Grant amendment change from \$273,700.00 to \$293,000.00
- iii. Received information on 9/3/2021 for an update from U.S. Department of Education on the 2022 single audit report

V. Other

- A. President's Report
- B. Provost's Report
- C. Finance Director's Report
- D. Community Extension Director's Report
- E. Facilities Director's Report: Data Practices Request RE: Chem Lab & Phase IV
- F. Indigenous Education for All discussion

VI. Calendar Updates

- A. Next BOT Meeting – *third Tuesday of each month* – October 15, 2024 – 2:00 p.m.
- B. BOT Weekly Training in-person, Wednesday's at 1:30 p.m.
- C. Student Honor Ceremony – September 26, 2024 – 12:00 p.m.


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- D. HLC Visit – October 28 & 29, 2024 – all day
- E. May Graduation – May 15, 2025
- F. Nominations for BOT Officers/ Executive members at October BOT meeting

VII. Adjournment

Jacob motioned; LeAnn second – approved The meeting adjourned at 3:44 p.m.


Dana Goodwin (Oct 17, 2024 10:23 CDT)

10/17/24







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Final Audit Report

2024-10-17

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