



WHITE EARTH TRIBAL & COMMUNITY COLLEGE

GAAWAABAABIGANIKAAAG GABEGIKENDAASOWIGAMIG

Digital Storytelling Intern

Position Description

The Digital Storytelling Internship is a grant-funded opportunity designed to provide students with hands-on experience using digital media to promote and share internship projects and Anishinaabemowin language resources. Working alongside Indigenous artists, elders, culture bearers, educators, and community members, interns will create digital content while developing skills in photography, videography, graphic design, visual storytelling, and digital communications.

Duties & Responsibilities

- Assist with planning and creating digital media projects that promote Anishinaabe culture, language, values, and community initiatives.
- Support the development of digital artwork, graphics, animations, videos, photography projects, and other creative media that reflect knowledge shared by elders, culture bearers, and community members.
- Work with Indigenous artists, mentors, and community partners to create a digital art series representing the Seven Anishinaabe Values.
- Assist in the development of community displays, exhibits, and educational resources featuring Ojibwe language and community stories.
- Document internship activities, workshops, events, and projects associated with the Ojibwe Language, Cultural Resurgence, and Land Stewardship Internship tracks through various mediums of visual art.
- Assist with photography, videography, graphic design, promotional materials, and digital communications supporting WETCC programs and initiatives, including collaboration with the American Indian Business Leaders (AIBL) Club.
- Help maintain organized digital archives of photos, videos, recordings, artwork, and project materials while following appropriate cultural and ethical protocols.
- Participate in the development of campus or community displays, exhibits, and presentations featuring internship projects.

- Participate in a final presentation, exhibition, portfolio showcase, or community event highlighting completed projects and internship accomplishments.
- Complete required reports, reflections, and portfolio documentation related to internship experiences and skill development.

Work Schedule: This is a **10-hour-per-week internship** with a flexible schedule determined in collaboration with the lead mentor. Hours are typically completed during WETCC's regular business hours (**Monday–Friday, 8:00 a.m.–4:30 p.m.**). Occasional evening or weekend activities may be required to support community events or program initiatives. This position is based on-site at the WETCC campus in Mahanomen, Minnesota, with occasional travel as needed.

Advertised Salary: \$26.00/hour; non-exempt temporary 9-month position ending May 2027

Knowledge, Skills, & Abilities

- Interest in Anishinaabe culture, history, and language.
- Basic understanding of or willingness to learn Anishinaabe cultural teachings, protocols, and storytelling.
- Knowledge of or interest in media arts and digital storytelling.
- Strong verbal and written communication skills.
- Excellent interpersonal and relationship-building skills.
- Organizational and time management skills with the ability to manage multiple responsibilities and project deadlines.
- Proficient in Microsoft Office Suite (Word, Outlook, PowerPoint).
- Ability to maintain confidentiality and demonstrate professionalism.
- Ability to use or learn digital media tools, including photography, videography, audio recording, graphic design, and content creation software.
- Ability to gather, organize, and present information in culturally responsible and engaging formats.
- Ability to document community events and cultural activities while following appropriate permissions and cultural protocols.

Certificates, Licenses, & Registrations

- Valid driver's license and insurance to travel as needed.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below represent the required education, experience, knowledge, skills, and abilities.

- Demonstrated respect for Indigenous ways of knowing and a willingness to learn through intergenerational relationships with elders, knowledge keepers, artists, and community members.
- Ability to work collaboratively with students, faculty, elders, artists, and community members.
- Interest in digital storytelling, photography, videography, graphic design, media arts, or communications.
- Ability to maintain a consistent internship schedule throughout the 9-month grant period.
- Ability to learn and apply digital tools in support of cultural preservation and community engagement.
- Reliable transportation for participation in community-based activities.

Preferred Qualifications

- Current student enrolled at White Earth Tribal and Community College or another accredited college or university, or a recent graduate.
- Coursework in Indigenous Studies, Communications, Media Arts, Graphic Design, Digital Media, Marketing, Journalism, Photography, Film, Education, or a related discipline.
- Experience volunteering or working with Tribal organizations, cultural centers, schools, museums, media organizations, community programs, or youth initiatives.
- Experience creating digital content such as photography, videography, graphic design, social media content, animation, audio production, or visual storytelling projects.
- Experience planning or assisting with community events, workshops, exhibits, educational programming, or promotional campaigns.
- Familiarity with photography, video editing, audio recording, graphic design software, digital communications, or portfolio development.
- Experience documenting community events, conducting interviews, gathering stories, or developing community-based media projects.
- A combination of education and experience may be considered.

Applicant Materials Required

Cover letter, resume, one professional reference letter, one personal reference letter, a completed WETCC application, and background check consent form. The application and consent form can be found at www.wetcc.edu.

About WETCC

Established as a not-for-profit tribally controlled educational institution of higher learning, the first Charter was approved on February 5, 1998, "...to provide adult education and post-

secondary educational services to enrolled members of the White Earth Reservation and to other eligible Indians and non-Indian residents of the area...”

Initial Candidacy for Accreditation by The Higher Learning Commission was granted on October 14, 2004, with full accreditation granted on October 8, 2008.

Purpose Statements

- The college will present learning as a life-long process of discovery of knowledge embedded in the intellectual disciplines and the traditions of the Anishinaabe people.
- The college will support the self-determination of the Anishinaabe people through the preservation and promotion of their history, culture, and language.
- The college will seek to address the social, political, and economic needs of the White Earth Reservation through programs that encourage service to the community.
- The college will promote a philosophy based on the seven teachings of the Anishinaabe.

Mission

White Earth Tribal and Community College is an institution of higher learning dedicated to academic excellence grounded in Anishinaabe culture, values, and traditions.

Vision

Gaa-miinigoowizid Anishinaabe Gibimiwidoomin niigaanakeyaa – “We all are carrying into the future the way the Anishinaabeg was gifted.”

Equal Employment Opportunity Employer

The White Earth Tribal & Community College in accordance with Federal law and U.S. Department of Agriculture policy, this institute is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal.

Legacy Grant Funding Acknowledgment

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