



WHITE EARTH TRIBAL & COMMUNITY COLLEGE

GAAWAABAABIGANIKAAAG GABEGIKENDAASOWIGAMIG

Digital Storytelling Mentor

Position Description

The Digital Storytelling Mentor serves as the lead for the Digital Storytelling Internship, providing peer leadership, mentorship, and program support for one Digital Storytelling Intern. This position is dedicated to celebrating and sharing Anishinaabemowin language and internship project accomplishments through digital media and creative storytelling. The mentor will develop advanced skills in digital media production, visual storytelling, and community engagement.

Duties & Responsibilities

- Mentor and support one Digital Storytelling Intern by providing guidance, encouragement, and assistance with media projects, skill development, project completion, and participation in internship activities.
- Lead and co-facilitate digital storytelling projects, media workshops, and community engagement activities in collaboration with Indigenous artists, elders, culture bearers, and program staff.
- Assist in the design and development of a digital art series representing the Seven Anishinaabe Values.
- Help develop and prepare educational, promotional, and storytelling materials that support cultural preservation, language revitalization, and community engagement.
- Coordinate and support documentation of the Ojibwe Language, Cultural Resurgence, and Land Stewardship Internship programs through photography, videography, interviews, audio recordings, and written storytelling.
- Assist in creating and maintaining digital archives of photographs, videos, artwork, interviews, and project materials while following appropriate cultural and ethical protocols.
- Collaborate with WETCC's American Indian Business Leaders (AIBL) Club to provide media support for community events, entrepreneurial initiatives, promotional campaigns, and outreach activities.

- Help coordinate media coverage and documentation of cultural workshops, community events, educational activities, and internship projects.
- Assist with tracking participation, documenting program outcomes, and collecting information needed for grant reporting and program evaluation.
- Complete required reports, reflections, portfolio updates, and other documentation related to internship activities and personal growth.
- Participate in and help coordinate a final presentation, exhibition, portfolio showcase, or community event highlighting internship accomplishments and completed media projects.

Work Schedule: This is a **10-hour-per-week internship** with a flexible schedule determined in collaboration with the lead mentor. Hours are typically completed during WETCC's regular business hours (**Monday–Friday, 8:00 a.m.–4:30 p.m.**). Occasional evening or weekend activities may be required to support community events or program initiatives. This position is based on-site at the WETCC campus in Mahanomen, Minnesota, with occasional travel as needed.

Advertised Salary: \$39.00/hour; non-exempt temporary 9-month position ending May 2027

Knowledge, Skills, & Abilities

- Interest in Anishinaabe culture, history, and language.
- Basic understanding of or willingness to learn Anishinaabe cultural teachings, protocols, and approaches to storytelling and cultural representation.
- Knowledge of or interest in digital media arts, visual storytelling, and community-based communications.
- Strong verbal and written communication skills.
- Excellent interpersonal and relationship-building skills.
- Organizational and time management skills with the ability to manage multiple responsibilities and support intern activities.
- Proficient in Microsoft Office Suite (Word, Outlook, PowerPoint).
- Ability to maintain confidentiality and demonstrate professionalism.
- Ability to organize and facilitate media projects, storytelling activities, and community engagement initiatives.
- Ability to use digital media tools including photography, videography, audio recording, graphic design, content creation, and basic editing software.
- Ability to mentor and support in a collaborative and culturally respectful learning environment.

Certificates, Licenses, & Registrations

- Valid driver's license and insurance to travel as needed.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below represent the required education, experience, knowledge, skills, and abilities.

- Demonstrated respect for Indigenous ways of knowing and a willingness to learn through intergenerational relationships with elders, knowledge keepers, artists, and community members.
- Ability to work collaboratively with students, faculty, elders, artists, and community members.
- Interest in digital storytelling, media arts, photography, videography, graphic design, communications, cultural preservation, and community engagement.
- Ability to maintain a consistent internship schedule throughout the 9-month grant period.
- Ability to learn and apply digital tools in support of cultural preservation and community storytelling.
- Reliable transportation for participation in community-based activities.

Preferred Qualifications

- Coursework in Indigenous Studies, Communications, Media Arts, Digital Media, Graphic Design, Marketing, Journalism, Photography, Film, Education, Business, or a related discipline.
- Experience volunteering or working with Tribal organizations, cultural centers, schools, museums, media organizations, community programs, youth initiatives, or Indigenous arts projects.
- Knowledge of Anishinaabe cultural teachings, storytelling traditions, community values, language revitalization efforts, and cultural protocols.
- Experience creating digital content including photography, videography, graphic design, animation, social media content, audio production, or visual storytelling projects.
- Experience planning, coordinating, or facilitating community events, workshops, media projects, educational programming, promotional campaigns, or youth engagement opportunities.
- Ability to mentor, support, and encourage peers in a collaborative and culturally respectful learning environment.
- Familiarity with community-based cultural preservation efforts, digital archiving, photography, interview techniques, storytelling projects, exhibit development, or multimedia communications.
- Familiarity with grant-funded programs, data collection, portfolio development, or program evaluation.
- Basic knowledge of Anishinaabemowin and a willingness to further develop language skills.
- A combination of education and experience may be considered.

Applicant Materials Required

Cover letter, resume, one professional reference letter, completed WETCC application, and background check consent form. The application and consent form can be found at www.wetcc.edu.

About WETCC

Established as a not-for-profit tribally controlled educational institution of higher learning, the first Charter was approved on February 5, 1998, "...to provide adult education and post-secondary educational services to enrolled members of the White Earth Reservation and to other eligible Indians and non-Indian residents of the area..."

Initial Candidacy for Accreditation by The Higher Learning Commission was granted on October 14, 2004, with full accreditation granted on October 8, 2008.

Purpose Statements

- The college will present learning as a life-long process of discovery of knowledge embedded in the intellectual disciplines and the traditions of the Anishinaabe people.
- The college will support the self-determination of the Anishinaabe people through the preservation and promotion of their history, culture, and language.
- The college will seek to address the social, political, and economic needs of the White Earth Reservation through programs that encourage service to the community.
- The college will promote a philosophy based on the seven teachings of the Anishinaabe.

Mission

White Earth Tribal and Community College is an institution of higher learning dedicated to academic excellence grounded in Anishinaabe culture, values, and traditions.

Vision

Gaa-miinigoowizid Anishinaabe Gibimiwidoomin niigaanakeyaa – "We all are carrying into the future the way the Anishinaabeg was gifted."

Equal Employment Opportunity Employer

The White Earth Tribal & Community College in accordance with Federal law and U.S. Department of Agriculture policy, this institute is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal.

Legacy Grant Funding Acknowledgment

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