



WHITE EARTH TRIBAL & COMMUNITY COLLEGE

GAAWAABAABIGANIKAAAG GABEGIKENDAASOWIGAMIG

Ojibwe Language Intern

Position Description

The Ojibwe Language Internship is a grant-funded opportunity designed to strengthen the revitalization of Anishinaabemowin through education, mentorship, research, and community engagement. Working alongside language instructors, elders, and cultural knowledge keepers, interns will gain hands-on experience while supporting the expansion of Ojibwe language learning opportunities.

Duties & Responsibilities

- Host and facilitate weekly Ojibwe language tables on campus or within the community to encourage conversational language practice.
- Participate in one-on-one mentorship with language keepers to strengthen pronunciation, grammar, vocabulary, and cultural understanding.
- Assist WETCC faculty and staff with Ojibwe language immersion activities, workshops, and campus events.
- Develop bilingual Ojibwe-English signage to increase the visibility and everyday use of Anishinaabemowin throughout campus.
- Research linguistic features of the Ojibwe language, including morphology, syntax, dialectal variations, historical language development, and culturally significant terminology.
- Contribute to the creation of educational materials such as phrase guides, vocabulary resources, lesson materials, and micro-learning tools.
- Document internship activities, language resources, and research findings for future educational use.
- Complete required reports, evaluations, and reflections related to internship goals and outcomes.
- Participate in a final presentation, demonstration, exhibition, or community showcase highlighting internship accomplishments.
- Perform other duties related to language revitalization as assigned.

Work Schedule: This is a **10-hour-per-week internship** with a flexible schedule determined in collaboration with the Lead Mentor. Hours are typically completed during WETCC's regular business hours (**Monday–Friday, 8:00 a.m.–4:30 p.m.**). Occasional evening or weekend activities may be required to support community events or program initiatives. This position is based on-site at the WETCC campus in Mahanomen, Minnesota, with occasional travel as needed.

Advertised Salary: \$26.00/hour; non-exempt temporary 9-month position ending May 2027

Knowledge, Skills, & Abilities

- Interest in Anishinaabe culture, history, and language revitalization.
- Strong verbal and written communication skills.
- Excellent interpersonal and relationship-building skills.
- Organizational and time management skills with the ability to manage multiple responsibilities.
- Proficient in Microsoft Office Suite (Word, Outlook, PowerPoint)
- Ability to create educational materials, signage, or presentations.
- Research and information-gathering skills.
- Public speaking or group facilitation skills, or a willingness to develop these skills.
- Ability to maintain confidentiality and demonstrate professionalism.
- Ability to organize and facilitate language learning activities.

Certificates, Licenses, & Registrations

- Valid driver's license and insurance to travel as needed.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below represent the required education, experience, knowledge, skills, and abilities.

- Demonstrated interest in learning, preserving, and promoting Anishinaabemowin.
- Willingness to participate in one-on-one mentorship with speakers and language instructors.
- Ability to work collaboratively with students, faculty, elders, and community members.
- Ability to maintain a consistent internship schedule throughout the grant period.
- Reliable transportation for participation in community-based activities.

Preferred Qualifications

- Current student enrolled at White Earth Tribal and Community College or another accredited college or university, or a recent graduate.
- Completion of one or more Ojibwe language courses.

- Previous participation in Ojibwe language tables, immersion activities, or cultural programming.
- Experience working with youth, tutoring, or facilitating small groups.
- Experience creating educational materials.
- Interest in Indigenous linguistics, language documentation, or curriculum development.
- Experience volunteering or working within the White Earth Nation or other Indigenous communities.
- A combination of education and experience may be considered

Applicant Materials Required

Cover letter, resume, one professional reference letter, one personal reference letter, a completed WETCC application, and background check consent form. The application and consent form can be found at www.wetcc.edu.

About WETCC

Established as a not-for-profit tribally controlled educational institution of higher learning, the first Charter was approved on February 5, 1998, "...to provide adult education and post-secondary educational services to enrolled members of the White Earth Reservation and to other eligible Indians and non-Indian residents of the area..."

Initial Candidacy for Accreditation by The Higher Learning Commission was granted on October 14, 2004, with full accreditation granted on October 8, 2008.

Purpose Statements

- The college will present learning as a life-long process of discovery of knowledge embedded in the intellectual disciplines and the traditions of the Anishinaabe people.
- The college will support the self-determination of the Anishinaabe people through the preservation and promotion of their history, culture, and language.
- The college will seek to address the social, political, and economic needs of the White Earth Reservation through programs that encourage service to the community.
- The college will promote a philosophy based on the seven teachings of the Anishinaabe.

Mission

White Earth Tribal and Community College is an institution of higher learning dedicated to academic excellence grounded in Anishinaabe culture, values, and traditions.

Vision

Gaa-miinigoowizid Anishinaabe Gibimiwidoomin niigaanakeyaa – "We all are carrying into the future the way the Anishinaabeg was gifted."

Equal Employment Opportunity Employer

The White Earth Tribal & Community College in accordance with Federal law and U.S. Department of Agriculture policy, this institute is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal.

Legacy Grant Funding Acknowledgment

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