WETCC Board of Trustees Agenda

Tuesday January 21, 2025, 2:00 p.m. In-person and Virtual Meeting

WETCC BOT AGENDA

I. **Dana, Billie, Monica, Kris, LeAnn, Anna, Kennedy, Ryna, Laura**

II. **Approval/Amendments to the agenda (Called to Order at 2:01) (Billie mentioned, Kris seconded)—Approved**

III. **Public Comments (5 minutes each) N/A**

IV. **Staffing Updates**
- Advertised Positions:
  - Faculty Science (Candidate touring campus before making his selection)
  - Counselor and Wellness Center Director (Posted)
  - Financial Aid Clerk (Posted)
  - Operations Manager (posted)
- New hire: Maria Hvezda, Custodian (started January 6, 2025)
- Transfer/Promotion: N/A
- Interim/temporary: Adrian Olson, Accounts Payable Clerk
- Resignation: N/A
- Dismissal: N/A

V. **Email BOT Approvals: N/A**

VI. **Action Items**

A. **Approval of Meeting Minutes**

i. Regular Meeting of December 17, 2024 (**Monica motioned, Billie seconded)—Approved**

B. **Financial**

i. Presentation of Reports

1. December Foundation Report
2. December Check Register/ P&L Statements
3. December Grant Approval Forms: N/A

(Billie motioned, LeAnn seconded)—Approved

ii. Resolutions

1. Bremer Bank- Resolution 2025.01.01- resolution authorizes check signers or online banking access for the accounts identified. **(Billie motioned, Kris seconded)—Approved**
2. Deerwood Bank- resolution number 2025.01.02 -resolutions authorizes check signers or online banking access for the account identified. **(Billie motioned, Kris seconded)—Approved**
3. United Valley Bank- Resolution number 2025.01.03 authorizes check signers or online banking access for the accounts identified. **(Billie motioned, Kris seconded)—Approved**

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C. Agreement/ MOU Amendment

i. WE ABE/GED Amended Lease, 01212025-04302028, with one extended term of five years option, 701 E Jefferson Street, Mahnomen, MN 56557. **--Signature may change to the chairman (Monica motioned, Kris seconded)—Approved**

ii. WE Student Financial Services: Scholars Program Initial Lease, 01212025-01202030, with one extended term of five years option, 701 E Jefferson Street, Mahnomen, MN 56557. **-Remove scholar program -signature may change to the chairman (Monica motioned, Kris seconded)—Approved**

iii. MOU Cyber Security Services, Student Freedom Initiative **(LeAnn motioned, Billie seconded)—Approved**

D. Position Description

i. Customized Education Career Coach **-Pay as the grade 6 same as navigator, Billie motioned, Monica seconded)—Approved**

VII. Non-action items

VIII. Other

A. President's Report
B. Provost's Report
C. Finance Director's Report
D. Community Extension Director's Report
E. Facilities Director's Report

IX. Executive Session (Monica motioned ,Billie seconded)—Approved 3:26 (Monica motioned, LeAnn seconded)—Approved 3:52 p.m.

X. Calendar Updates

A. Next BOT Meeting – *third Tuesday of each month* – February 11 at 2:00 p.m.

XI. Adjournment
(Billie motioned, Monica seconded)—Approved 3:52 p.m.

Dana Goodwin (Feb 25, 2025 17:48 CST)

25/02/2025